



ENERGY COUNCIL OF SOUTH AFRICA

MEMBERSHIP GUIDE

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1. MEMBERSHIP CRITERIA

The Energy Council of South Africa is a non-profit organisation and voluntary association and consists of members across the energy value chain which are aligned to the objectives of the Council. As guiding principles, membership should ensure broad representation of the sector and the financial sustainability of the Council.

The Board may admit members from time to time, subject to due compliance with any conditions of the association which the Board may stipulate and in accordance with the Council's constitution and the following minimum criteria:

NO	QUALIFYING CRITERIA
(i)	Members may only be companies, business/ industry associations and finance institutions that actively participate in the energy sector ¹ . <ul style="list-style-type: none"> • In this instance, companies refer to those with a turnover equal to, or exceeding R50 million for the preceding financial year²; • Any company with a turnover of less than R50 million should join via an association; and • Where a company's turnover is more than R50 million, it cannot join via an association.
(ii)	While no turnover threshold applies to associations, it should: <ul style="list-style-type: none"> • Be properly constituted by way of a constitution or memorandum of incorporation; • Have established governance structures in place; and • Must produce audited financial statements.
(iii)	Members have or plan to have investments and/ or programmes involving at least one of the priority areas of the Council.
(iv)	Members must be committed to advancing the objectives of the Energy Council and subscribe to its mandatory code of ethical business conduct.
(v)	Members must have the capacity to finance their participation in the Energy Council's activities.
(vi)	Each member is bound by the Constitution of the Energy Council.

Applicants are not required to submit confidential and sensitive financial information directly to the Council but are encouraged to submit aggregated information, or to make use of the services of a third party (e.g. accounting or legal firm) to confirm its turnover/ revenue for the preceding financial year.

¹ 'energy sector' means the electricity, liquid fuels, gas, hydrogen and emerging industries

² Smaller companies are encouraged to join via an industry/ business association.

2. LIMITATIONS

The following entities may not become members at this time, but may be consulted and/ or be considered for appointment to serve on an advisory panel or other structures of the Council:

- 2.1. Individuals
- 2.2. Government departments
- 2.3. Regulators
- 2.4. Non-governmental organisations (NGOs)
- 2.5. Academia
- 2.6. Professional Bodies
- 2.7. Consultants
- 2.8. Any other category that may be determined by the Board from time to time.

3. MEMBERSHIP CATEGORIES

Three membership categories, which may at any time be revised at the discretion of the Board, are available to applicants who wish to join the Council.

CATEGORY	BENEFITS
Category A	Energy providers, operators and/ or consumers
Category B	Business/ Industry Associations
Category C	Finance Institutions

The above categories qualify for full membership of the Council, whose benefits and obligations may include:

- Through election, be eligible for representation/ participation in the structures (workstreams and governance bodies) of the Council;
- Full voting rights;
- Attendance at events, preferential branding, networking, and secondment opportunities; and
- Any other appropriate benefits that may be determined by the Board from time to time.

4. MEMBERSHIP FEES

The Energy Council will be funded by donations and membership fees, which will be determined by the Board on an annual basis or any other frequency as the Board may deem appropriate. The income and property of the Energy Council shall be used solely for the promotion of its stated objectives. Membership fees are payable per the policy of the Energy Council. Non-payment of membership fees will result in the Board suspending or terminating the member's membership of the Energy Council.

Considerations for determining membership fees:

- a) Fees to cover the annual expenditure of the Energy Council, including its investments and programmes;
- b) Minimum and maximum membership fees chargeable to be set by the Board;
- c) Fees will be determined a year in advance, save for factors that need to be considered during the establishment phase of the Energy Council; and
- d) Fees in the initial phase will be based on the principle of equitable contribution by the founding members.

4.1 Fees payable by Founding Members

During the first period (initial 15 months), the quarterly budget will be divided equally amongst the number of founding members, using the formula below:

$$\text{Membership Fee} = \frac{\text{Quarterly Budget of the Energy Council}}{\text{Number of Founding Members}}$$

4.2 Fees payable by New Members

Applicant	Fees payable
Companies with a turnover equal to or more than R50 million	R500 000 per annum
Associations	R100 000 per annum
Note: Companies with a turnover of less than R50 million are to join via an association	

The Council may from time to time review the basis for determining its membership fees.

5. APPLICATION PROCESS

By signing and submitting the application form the applicant agrees to abide by the Energy Council's constitution, policies and rules.

Step 1 APPLY	Step 2 SCREEN	Step 3 RECOMMEND	Step 4 FEEDBACK	Step 5 PAYMENT
Applicant completes application form and submits together with supporting documentation to: info@energycouncil.org.za	Office of the Energy Council receives application form, screens and conducts required due diligence (may request additional info)	Office makes recommendation for consideration by the Board to approve/ decline application	Council informs applicant of outcome of application (may provide reasons for disqualification, or options to comply e.g. join via an association)	Upon successful application, applicant is invoiced and pays the prescribed membership fee

6. TERMS AND CONDITIONS

6.1 General

- By signing the application form the applicant agrees to abide by the Energy Council's constitution, policies, procedures, and rules.
- The person signing the application form warrants that (s)he is authorised to do so on behalf of the member applicant and that the information provided in the application form is accurate, true, correct, and complete.
- The Energy Council has the right, in its sole discretion, to refuse any application for membership without being required to provide any reasons for its decision to do so.
- Membership is automatically renewed at the end of each membership year, unless cancelled during the relevant membership year by way of written notice by either party or otherwise terminated in terms of these standard terms and conditions. However, a termination notice period of three months will apply.

Membership Fees

- Membership fees are payable annually or quarterly in advance and are non-refundable.
- Membership fees for new applicants are payable upon confirmation/ approval of membership and will be apportioned depending on the date of joining the Council.
- Membership fees must be paid by the due date as determined by the Board.

- d) Membership fees for the upcoming membership years will not be due if membership is terminated.
- e) If the member fails to pay their membership fees as set out above, the Council has the right to suspend member privileges until the debt is settled and/ or to terminate the member's membership.
- f) For the avoidance of doubt, termination of membership does not relieve the member of the obligation to settle outstanding debts to the Council.

6.3. Termination of Membership

- a) Memberships for the relevant membership year can be terminated by either party by way of written notice.
- b) Where termination is initiated by a member, a termination notice period of three months will apply.
- c) All legal costs, including costs as between attorney and own client, charges and disbursements incurred by the Council in enforcing any of the provisions of these terms and conditions and costs and disbursements incurred in collecting and endeavouring to collect all or any amounts payable in terms of these terms and conditions and all collection commissions, and all other fees and charges of a like nature, shall be for the account of the member and shall be payable on demand.

6.4. Privacy and Data Protection

The member understands and agrees that their personal information (including contact details, identity numbers and other information provided by the member on their application form) may be processed by the Council from time to time for the purposes of communicating with members, managing the allocation of members to appropriate categories of membership and other management purposes. The member consents to the Council processing their personal information for the purposes set out above.

6.5. Waiting Period

In the case of members who have resigned or have been suspended or have had their membership revoked, the Energy Council may, at its sole discretion, invoke a waiting period before the member can be re-admitted to membership. This waiting period shall typically be twice the number of years by which the member's subscriptions were in arrears at the time of their resignation, suspension, or revocation. Settlement of membership fees in arrears at the time of application for re-admission will reduce the waiting period proportionately.

6.6. Notices

The parties choose, for the purposes of any notices required under these terms and conditions, the following addresses:

- a) The Energy Council of South Africa: info@energycouncil.org.za
- b) Applicant: The email address shown on the application form.

7. ADDENDUM: APPLICATION FORM

A. GENERAL INFORMATION	
Type of Applicant	Company/ Association/ Finance Institution
Organisation Name	
Core business	
Postal Address	
Physical Address	
CIPC Registration Number	
VAT number	
Telephone Number	
Website	
Name of Chief Executive Officer (CEO)	
CEO contact number	
Name and Position of Applicant	
Contact number of Applicant	
Email address of Applicant	
Number of members/employees	
B. MEMBERSHIP	
Are you currently playing an active and significant role in South Africa's Energy Sector? Elaborate.	YES/NO Elaborate
Does your turnover/ revenue for the last financial year (R) equal or exceed R50 million?	YES/NO
Do you currently have investments or programs in any of the following or other workstreams relevant to the energy sector?	Choose: 1. Power YES/NO 2. Storage YES/NO 3. Gas YES/NO 4. Hydrogen YES/NO 5. Funding YES/NO 6. Just Transition YES/NO 7. Liquid Fuels YES/NO 8. Sustainable Fuels YES/NO
Indicate the potential working group you will be interested in participating in	Choose: 1. Power YES/NO 2. Storage YES/NO 3. Gas YES/NO 4. Hydrogen YES/NO 5. Funding YES/NO 6. Just Transition YES/NO 7. Liquid Fuels YES/NO 8. Sustainable Fuels YES/NO
C. DECLARATION	
I have read, understood and accept the membership terms and conditions and agree to abide by the Constitution, policies, procedures and rules of the Energy Council	YES/NO

<p>We agree to pay the annually prescribed membership fees, as determined by the Council</p>	<p>YES/NO</p>	
<p>Documents to attach/ submit</p>	<p>Companies:</p> <ul style="list-style-type: none"> • Vision, Mission, Strategic Objectives OR a brief description of your entity's operations/activities • Financials (Note: You are not required to submit confidential and sensitive financial information directly to the Energy Council but are encouraged to submit aggregated information or to make use of the services of a third party (e.g. accounting or legal firm) to confirm your turnover/ revenue for the last financial year) 	<p>Associations:</p> <ul style="list-style-type: none"> • Vision, Mission, Strategic Objectives OR a brief description of your entity's operations/activities • Copy of your Constitution/MOI • Audited Financial Statements
<p>I hereby confirm that we meet all the criteria and that all information submitted is true and correct</p>	<p>Name:</p> <p>Signature:</p> <p>Date:</p>	